



## COMMUNITY COUNCIL LIAISON SUB-COMMITTEE

### MINUTES OF THE MEETING HELD AT COUNCIL OFFICES, PENALLTA HOUSE, YSTRAD MYNACH ON 11th JULY 2018 AT 7.00PM

---

---

PRESENT:

Community Councillor Ms J. Rao - Chair  
Councillor J. Ridgewell - Vice Chair

Councillors:

C. Andrews, A. Farina-Childs, Mrs T. Parry, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting,

Community/Town Council Representatives

Aber Valley	- A. Deblasi
Argoed	- W. Williams
Bargoed	- H. Llewellyn
Bedwas, Trethomas and Machen	-
Blackwood	- D. Davies
Caerphilly	- Mrs J. Hibbert
Darran Valley	- P. Roberts
Draethen, Waterloo and Rudry	-
Gelligaer	- R. Osbourne
Llanbradach	- Mrs. A. Reed
Maesycwmmmer	- Ms. J. Rao
Nelson	- Mrs. G. Davies, Mr. T. White (Clerk)
New Tredegar	- B. Gingell
Penyrheol, Trecenydd and Energlyn	-
Rhymney	-
Risca East	-
Risca Town	- B. Hancock, H. Dupre, B. Campbell (Clerk)
Van	- J. Leek

Together with:-

P. Hudson (Events Manager), J. Lougher (Sport and Leisure Services Development Manager), K. Peters (Policy Manager) and E. Sullivan (Senior Committee Services Officer).

## **1. APOLOGIES**

Apologies for absence were received from Councillors A. Angel, A. Gair, A. Higgs, M. James, L. Jeremiah, Ms P. Leonard, J. Pritchard, Mrs M.E. Sargent and B. Zaplatynski and Cabinet Member for Social Care and Wellbeing - Councillor C. Cuss

Community Councillors Mrs J. Winslade, P. Roberts, J. Garland, J.A. Pritchard, B. Allen, D.T. Williams, J. Blackburn.

and Mrs. S. Hughes, Mr. G. James, Mrs. L. Tams, Mrs. J. Dalton, Mr. J. Hold, Mr. P. Davy, Mr. G. Williams, Mrs H. Treherne, Ms. C. Mortimer, Mr. W.M. Thompson, Mrs. G. Thomas, Mr. A. Hoskins and J. Dilworth (Clerks of Aber Valley, Argoed and Risca East, Bargoed, Bedwas, Trethomas and Machen, Blackwood, Caerphilly, Darran Valley and Rhymney, Draethen, Waterloo and Rudry and Penyrheol, Trecenydd and Energlyn, Gelligaer, Llanbradach, Maesycwmmmer, Nelson and Van Community/Town Councils respectively).

## **2. DECLARATIONS OF INTEREST**

Councillor A. Whitcombe declared an interest in relation to Agenda Item No. 6 details are minuted with the respective item.

## **3. MINUTES – 14TH MARCH 2018**

The minutes of the meeting held on the 14th March 2018 (a copy had been sent to each member) were received and noted.

## **4. MATTERS ARISING**

In relation to Minute No. 8 – GDPR Briefings, the Committee were advised that the guidance in relation to Community Councils had changed, the revised wording reflects that Community Councils 'may' appoint a Data Protection Officer rather than 'shall', it was agreed that this change would give Clerks more time to plan for the financial implications of GDPR.

## **TOWN AND COMMUNITY COUNCIL LIAISON COMMITTEE**

Consideration was given to the following items raised by the Town and Community Council Liaison Committee: -

## **5. REVIEW OF DESTINATION EVENTS PROGRAMME**

Mr P. Hudson introduced the briefing note which updated the Committee on the 'Unique Places' model of town centre management and referred the Committee to appendix 1 and the table contained therein.

The table illustrated the various events delivered on the Destinations Programme together with the amounts contributed to the programme by the Council and Community Councils. The Officer sought the Committees views on the levels of financial contribution.

Reference was made to the wide variances in contributions and clarification was sought as to whether the Local Authority would be looking for a more equitable financial structure in terms of events. It was also noted that requests for financial assistance had often been sent after budgets had been set leaving no budget allocation to access. The Officer confirmed that at

this stage he was only seeking views on contribution levels which would be aimed at the next financial year 2019/2020.

In reviewing the data presented, the contribution from Caerphilly Town Council was referred to in relation to the low level of financial support offered. A Member advised that there were events not listed that were solely funded by Caerphilly Town Council, such as the Firework Display and flowers for the Town Centre as part of the Wales in Bloom initiative. The Member advised as with the other Community Councils Caerphilly's budgets were already committed; the only way to make a further contribution would be realign budgets at the loss of other projects. The Officer recognised and appreciated the support given to other events.

The Risca Summer Fayre was referred to and a Member congratulated the Officer on a superb event.

## **6. UPDATE ON CAERPHELLY PUBLIC SERVICES BOARD WELL-BEING PLAN**

Councillor A. Whitcombe declared a personal interest as he manages an Apprenticeship Programme including the awarding of contracts and one of the action areas within the Plan relates to Volunteering and Apprenticeships.

K. Peters, Policy Manager introduced the report which provided an update to the Committee on the Public Services Board (PSB) Wellbeing Plan – 'The Caerphilly We Want 2018-2023', including information on detailed action plans that will drive the delivery of the Wellbeing Objectives.

The Officer confirmed the commitment of the Public Services Board to working with Town and Community Councils and made particular reference to consultation processes. In formulating the objectives, four distinct themes emerged namely people, places, early years and working differently for the future. These evolved into the Wellbeing Objectives - 'Positive Change', 'Positive Start', 'Positive People' and 'Positive Places'. In order to drive these forward a Delivery Plan was developed containing five action areas each supported and underpinned by four enablers. It was noted that each action area had a nominated Board Champion to report on the progress of the work within that area. Members were referred to the table at 4.19 of the report which detailed the enabler leads.

As part of the PSB's commitment to maintaining a dialogue with Town and Community Councils, Mrs Peters confirmed that a regular invitation will be made to each Council to be part of the delivery arrangements as the action plans develop. A standing 'Future Scenario's group will meet on a six monthly basis and one of these meetings will be part of the PSB's Annual Conference in July each year. It is proposed that an invitation would be sent via the Clerk for each of these events.

Reference was made to the Welsh Government event 'Working with Community and Town Councils' and that Town and Community Councils in the Caerphilly area had not been included in the invitation. It was noted that the seminar had been referenced in the One Voice Wales Conference on the 4th July 2018. It was further noted that not all Town and Community Council were members of One Voice Wales and so would have no knowledge of the entire event. Mrs Peters confirmed that she would make some enquiries in this regard and provide feedback.

Members welcomed the plan and the actions relating to various projects and initiatives for children and young people, but expressed concern at the lack of consideration for older people, particularly as 42.2% of Caerphilly County Borough were over 65. Assurances were sought that accessibility, dementia, Alzheimer's, health, housing and single persons accommodation would be taken into account.

The Officer acknowledged the challenges of an aging population and confirmed that initiatives such as the 50+ Forum were working to support those challenges and explained the various systems in place for older people and their links to the Wellbeing Plan.

Having considered its content the Community Council Sub Committee noted the report.

## **7. DRAFT SPORT AND ACTIVE RECREATION STRATEGY 2019-29**

J. Lougher, Sport and Leisure Services Development Manager introduced the report which had been presented to the Regeneration and Environment Scrutiny Committee on the 26th June 2018.

The report set out the 10 year holistic vision and strategy for the delivery of sport and active recreation in Caerphilly County Borough Council and sought the views of the Committee as part of the 10 week consultation process. Members were referred to the full strategy document which was attached at Appendix 1 of the report. The Authority currently provides a large number of opportunities to engage with physical activity as well as its leisure centres, there were community centres, fixed play, county parks, parks, cycle paths, outdoor sports facilities and school sport provision.

It was noted that this would be the most extensive consultation undertaken by the Council to date, utilising community engagement events, drop-in sessions as well as opportunities on-line. Assurances were given that community events would be held at various times including the weekend in order to access as many people as possible. The Committee were advised that Leisure was not a statutory service and as such would be subject to the ongoing austerity measures.

The Chair thanked the Officer for his report and the Committee's comments and questions were welcomed.

Members recognised the role that they could play in highlighting the consultation process to as many people as possible by encouraging them to fill in questionnaires or attend the community engagement events.

A Member requested that if possible an engagement event be held in the Nelson area, it was noted that there was a large elderly population within the community who may not be able to utilise on-line services but would want to make their opinions known. The Officer advised that locations for the events had not yet been confirmed and he would take the request forward. He assured those present that every effort would be made to capture as many people as possible throughout the consultation process.

Reference was made to section 4.9 of the report and the visit and operating costs of Risca Leisure Centre, and whether it would be considered for one of the four strategic sites options outlined within the strategy. The Officer advised that depending on the responses received from the consultation process a number of alternative models would be looked at in order to achieve a landscape of modern, fit for purpose and sustainable facilities. Possible provision would be based on the decision making matrix as set out within the draft strategy and would take into account a number of factors.

Having considered its content the Community Council Sub Committee noted the report and agreed to highlight the consultation process.

## **8. DECRIMINALISATION OF PARKING – STAGE 2 REPORT**

E. Sullivan, Senior Committee Services Officer provided an update on the Decriminalisation of Parking Stage 2 Report which had been presented to the Regeneration and Environment

Scrutiny Committee on the 26th June 2018 and then subsequently to Cabinet on the 11th July 2018.

The Officer updated Members on the comments of the Scrutiny Committee and the key actions planned and preparations outlined by Officers.

Community and Town Council representatives welcomed the change over and County Borough Members provided information on a recent seminar event on this issue. It was noted that back office support would be provided by Rhondda Cynon Taff Council who were already leading in this area, with the traffic management aspect being carried out by Caerphilly County Borough personnel.

Clarification was sought in relation to parking permits and parking on pavements. It was noted that all existing resident permit parking schemes within the borough would be consolidated as part of the TRO consolidation order to bring them in line with the policy and to ensure consistency across the borough. As to parking on pavements it was confirmed that this type of enforcement would remain under the remit of Gwent Police unless there were double yellow lines where the car is parked on the pavement.

In relation to situation of yellow lines it was also confirmed that CCBC would be conducting a comprehensive review before the order comes into place.

Reference was made to a very faded zebra crossing in Risca, it was agreed the Clerk would send details on the Community Council Liaison Officer to forward on to Highways to action.

## **9. PUBLIC HEALTH (WALES) ACT 2017**

Consideration was given to the consultation guidance issued by Welsh Government in relation to the Provision of Toilets in Wales: Local Toilets Strategy.

A copy of the guidance had been included with the agenda and circulated to all Town and Community Councils. The Officer confirmed that a consultation process would commence shortly on the strategy for Caerphilly and as soon as the details had been received they would be forwarded to all Clerks.

Concerns were expressed in relation to the current opening and closing practices for public toilets and it was noted that complaints were often received with regard to accessibility and cleanliness of the facilities.

The Community Council Liaison Sub-Committee noted the guidance and welcomed the opportunity to participate in the consultation process on the forthcoming strategy.

The meeting closed at 8:10pm